



Portfolio evaluation form (grid 2)

To be filled in by the academic supervisor

Intern:

Academic supervisor:

Company:

Date:

Midterm

Final

Remarks and advices

- Trainees must submit their portfolio no later than one week after completion of the internship. A period may be granted by the supervisor in the case of internships abroad, to compensate for the days lost during the return journey.
- Levels:
 - Absent: The subject was not covered at all.
 - Mentioned: The portfolio contains some elements about the item.
 - Elaborate: The item is detailed and commented.
 - Global vision: The elements presented as well as the comments concerning them make it possible to understand the learning related to the item and the step back that was taken by the student.
- Once completed, the form must be sent by the academic supervisor to Cédric Boey (cboey@ulb.ac.be)
- It is unlikely that a student has been in such a condition that he / she can have a thorough reflection on all the items of the form. A portfolio will be considered excellent if a student gives information about most of the items and has a global view on a least a few of them.

